



All Hallows Catholic College

A Faith School specialising in Business & Enterprise with Ethics
'Aspire not to have more, but to be more'
Archbishop Oscar Romero



Business &
Enterprise

CHARGING AND REMISSIONS

Purpose

The aim of this policy is to set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents.

The Governing Body of the College are responsible for determining the content of the policy and the Business Manager for implementation. Any determinations with respect to individual parents will be considered jointly by the Principal and the Business Manager.

The Governors acknowledge they are bound by the legal provisions made under Sections 106 – 111 and 118 of the Education Reform act. Broadly speaking it allows for pupils to be charged, but no pupil should be barred from a visit because they cannot pay. In theory a whole visit could be cancelled if any pupils could not pay their cost. You should consult the Business Manager for information that could assist a pupil's ability to meet the costs.

Prohibition of Charges

The Governing Body of the College recognise that the legislation prohibits charges for the following: **however, it must be clearly understood that some activities, especially expensive trips will not be able to take place unless there is sufficient financial support from parents.**

- education provided during college hours (including the supply of any materials, books, instruments or other equipment);
- education provided outside college hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the college, or part of religious education;
- tuition for pupils learning to play musical instruments if the tuition is required as part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the college, or part of religious education;
- entry for a prescribed public examination, if the pupil has been prepared for it at the college;
- **KS4 students will be funded by the College for a re-sit in each subject where they have failed to reach target on the initial sitting only.**
- education provided on any trip that takes place during college hours;
- education provided on any trip that takes place outside college hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the college, or part of religious education;
- Supply teachers to cover for those teachers who are absent from college accompanying pupils on a residential trip;
- transporting registered pupils to or from the college premises, where the local education authority has a statutory obligation to provide transport;
- transporting registered pupils to other premises where the governing body or local education authority has arranged for pupils to be educated;
- transport that enables a pupil to meet an examination requirement when he has been prepared for that examination at the college;
- transport provided in connection with an educational trip.

Charges

The Governing Body has agreed that charges will be made for the following.

- (a) Board and lodgings on residential visits.
- (b) Costs associated with individual tuition in the playing of a musical instrument whether in or out of college hours (unless this is provided as part of the syllabus for prescribed public examination or is required by the National Curriculum).
- (c) Activities which take place wholly or mainly outside college hours (as defined in the legislation), and which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to National Curriculum or to Religious Education.
- (d) **KS4 - charges will be made for re sits after the one initial re sit per subject if the student has failed to reach target on the initial sitting.
KS5 – all exam re sits.**
- (e) Breakages and replacements as a result of damages caused wilfully or negligently by pupils. In the case of ICT damage, student's access rights will be withheld until payment is received for the damage caused.
- (f) Lost college equipment, books etc. Parents will be expected to replace items or meet the full cost of replacement.
- (g) General reward trips.
- (h) **Enrichment activities that take place during the college day.**

Remissions

Children whose parents are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of charges for board and lodging costs during residential school trips. The relevant support payments are:

- a) Income Support;
- b) Income Based Jobseeker's Allowance;
- a) Support under part VI of the Immigration and Asylum Act 1999;
- b) Child Tax Credit, where the parent is not entitled to Working Tax Credit.

Signed

Mrs. Jacqui Feely
Chair of Governors

Date

Signed

Mr A S Billings
Principal

Date